

Revitalizing Squadrons

"...the beating heart of the Air Force"

The intent of the Unite Program is to empower Unit Commanders to create new opportunities for recreational and cohesive activities to strengthen the bond between members within the units. Units can choose from a variety of amazing activities and events on or off base!

FUNDING LIMITATIONS

UP TO \$15*/PERSON

Activity expenses such as equipment rentals, program supplies and activity fees.

**Units are allocated \$13.50/person in activity funds.*

UP TO \$6/ PERSON

Food and beverage expenses

**All funding is allocated by calendar year*

LEARN MORE AT...

WRIGHTPATTFSS.COM/UNITE

HOST YOUR UNITE EVENT IN 5 EASY STEPS

1 Complete the POC Appointment Form

Commanders will appoint a squadron/unit Unite POC, in writing, to the installation C3. Email the signed POC Appointment Form to C3 at 88FSS.Unite.WPAFB@us.af.mil

2 Event Proposal

Complete the Event Proposal Form at least 10 days prior to the event and email to C3. All events must be recreational and activity based to utilize Unite funds. C3 will submit the request to AFSVC for approval.

**Unite Submission cut off is 30 November 2025*

3 Event Prep

Once the event is approved, confirm event date, time, location, attendee count, and coordinate the payments with your C3. All payments must be paid tax-exempt by the C3 via NAF Pcard or TBCC (FSS Activities). All off-base vendors must have a valid 889 form on file prior to payment. Requesting units will not be reimbursed for any purchases made via personal credit cards, checks, or cash.

**Units are responsible for gratuity and any amount over Unite approved budget.*

4 Have Fun at your Event!

5 Submit After Action Report (AAR)

The installation C3 won't be attending your Unite events so we are relying on you to provide feedback to improve the Unite program. Complete the AAR form and submit at least 5 photos to C3 within 2 business days.

All forms and templates are available at
WrightPattFSS.com/Unite



UNITE PROGRAM

As of June 23, 2025



Contact your Wright-Patt Unite
Community Cohesion Coordinator (C3)
at 88FSS.Unite.WPAFB@us.af.mil

Wright-Patterson AFB

UNITE PROGRAM

TYPES OF EVENTS

1 Unit Developed Program (UDP)

Squadron leaders are given discretion to capitalize on opportunities available in the local area and on base within the Force Support Squadron (FSS).

2 Free/Volunteer

Charitable work proves a cost-effective team building activity that allows coworkers to see each other in a new light and can make a real difference in your community.

3 Virtual

There are a variety of funded and free virtual options. These are programs and resources that still promote cohesion while social distancing.

WHO'S ELIGIBLE FOR UNITE FUNDS?

- Air Force and Space Force Active Duty, Reserve, DoD Civilians (APF/NAF) assigned to Wright-Patterson AFB.
- Air National Guard assigned to Springfield-Beckley AGB and Rickenbacker AGB.
- Spouses and dependents of eligible personnel with Commander pre-approval. Written authorization must be submitted with Event Proposal form. Ask your C3 for more information.



FSS EVENT MENU

EASY TO IMPLEMENT & ON THE INSTALLATION!

KITTYHAWK LANES BOWLING

- \$12/person – 1 hour and shoe rental
- \$15/person – 2 hours and shoe rental
- \$6/person – Pizza buffet and fountain drink or food voucher
- Additional food available for delivery or pickup - prices vary

ROCKERS LOUNGE

- \$447/4 hours – Room Rental

THE COURSES AT WRIGHT-PATT

- \$13.50 – \$15/person – Towards 9 or 18 hole green fees. Cart rentals not included.
- \$6 food vouchers available to use on-site.

CONSOLIDATED HOBBY COMPLEX

- \$13.50 – \$15/person towards Pick and Paint Ceramics items and studio fee.
- \$13.50 – \$15/person – Variety of craft kits available upon request. Please allow minimum 1 week lead time for kits.

WRIGHT-PATT COMMUNITY CENTER

- \$50/4 hours – Ballroom Rental
- \$50/4 hours – Dining Room Rental
- Additional hours and amenities available – prices vary.

TENNIS CLUB

- Before 4pm: \$13.50/person – Pickleball court rental, includes paddles and balls.
- After 4pm: \$15/person – Pickleball court rental, includes paddles and balls.

OUTDOOR RECREATION

- \$15/person – Axe Throwing
Includes 1 hour of guided axe throwing and party space with tables and chairs.
- Equipment rentals available – prices vary
Items includes coolers, grills, yard games, kayaks, tables/chairs, inflatables, & more!
- \$500/day – Bass Lake Lodge rental
**Max \$500 towards room rentals under Unite.*

ROD & GUN CLUB

- \$18/person – Trap or Skeet Shooting
Includes 1 round of 25 shells & targets. Rental guns available for \$10.
**Closed Thursdays & Fridays*

INFORMATION, TICKETS & TRAVEL

- ITT offers a variety of in-house tickets to local attractions including sports teams, zoos, and more. Check out the current list at WrightPattFSS.com or ask your C3.

OFF-BASE OPTIONS AVAILABLE, TOO

- Contact your C3 representative for off-base ideas and pricing.

Unite funds cannot be used to pay for December holiday parties, balls/banquets, trainings, meetings, or dining in/out events. Contractors are welcome to participate in Unite events, but they must pay for any associated fees. Visit the website for full list of limitations.



Scan the QR Code for more information